Certify Quality Assurance Statement

Catapult are committed to providing high-quality resources that contribute to strong training outcomes and regulatory confidence.

Certify products are designed to support Registered Training Organisations (RTOs) in meeting their obligations to deliver compliant, engaging, and industry-relevant training and assessment.

Certify units are developed with a focus on compliance, assessment integrity, industry relevance, learner engagement, and genuine learning outcomes. This approach is underpinned by a commitment to continuous improvement.

Learning and assessment materials undergo a stringent internal review process, with input from industry stakeholders, subject matter experts, clients, instructional designers, and validation feedback.

Every Certify assessment undergoes independent external validation before release to confirm alignment with training package requirements and regulatory standards.

A continuous improvement register records identified quality issues and tracks actions taken.

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Certify units:

- ·Align with the unit requirements published on training.gov.au, including performance criteria, knowledge evidence, performance evidence, and foundation skills
- Support learner engagement and understanding through structured, well-sequenced content presented in varied formats—including text, visual aids, animations, scenarios, and formative self-check quizzes—designed to reinforce key concepts and promote active learning
- Allow trainers to contextualise and adapt delivery. Customisation of learning content is available via direct consultation with the Catapult team, supporting alignment with the RTO standards and client needs.

Assessment tools are built to align with the Principles of Assessment and the Rules of Evidence and feature:

- Mapped questions and practical tasks linked directly to performance criteria, knowledge evidence, performance evidence, and foundation skills
- A range of question types to support diverse learner styles, promote engagement, and uphold quality assessment practices
- Comprehensive benchmarks, assessor instructions, model answers, and observation checklists
- Practical tasks designed for valid assessment of skills in workplace or simulated environments
- Detailed mapping documents clearly linking each assessment question and task to unit requirements—providing transparency and supporting RTO validation and audit processes.
- Resources such as log books, templates, reflection tools, checklists, and scenarios to support practical tasks
- Flexible assessment contextualisation options via Edify, enabling RTOs to adapt assessments to suit learner cohorts and delivery contexts

Important:

While Certify materials are developed to align with training package requirements, RTOs remain responsible for validating, contextualising, and adapting of learning and assessment materials to meet their specific delivery contexts and compliance obligations under the 2025 Standards for Registered Training Organisations.

Catapult encourages RTOs to provide feedback from their validation and audit processes. We are committed to working collaboratively with RTOs to address identified issues related to Certify products.

Any modifications or customisations made by RTOs to Certify materials may affect compliance and assessment validity. Certify disclaims liability for compliance or audit outcomes related to customised materials. RTOs assume full responsibility for ensuring ongoing compliance when customising Certify resources.